

Shadow Oaks Daycare

2018/2019 ENROLLMENT CONTRACT

Date: _____ Child's Name: _____

Please select one of the following:

<input type="checkbox"/>	8:00AM-5:00PM	5 Days \$275.00 per week
<input type="checkbox"/>	8:00AM-5:30PM (extended care)	5 Days \$300.00 per week

- **Tuition Fees:** Tuition fees are payable in advance by every Monday of each week even when your child is absent from the program.
- **Payments:** All families are required to sign up for recurring weekly payments using our PayPal recurring payment plan. This method of payment is now mandatory. If you are not already on the recurring payment plan, Shadow Oaks Daycare will email you the information needed to begin regular automatic payments. Please note any weekly tuition past due will also be requested at this time so that payments are brought to current status. Only one credit/debit card will be accepted per child. Failure to stay current with weekly payments and/or active on the PayPal recurring payment plan will result in termination from the program.
- **After Hours Departure:** Please arrive in enough time to exit the facility by your designated closing time each evening. A late fee of \$10 plus \$1 per minute is added to the child's weekly account for any departure after the designated closing time. Please note repeated delays may jeopardize the child's enrollment status.
- **Holidays/Vacation:** Shadow Oaks Daycare will be closed in observance of the following holidays: New Year's (three days), Martin Luther King Jr. Day, Presidents' Day, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans Day, Thanksgiving (three days), and Christmas (three days). Parents will be given a two month notice in advance of any planned vacation schedule. Parents will be notified of any changes to holiday and/or vacation closing schedule.
- **Child Withdrawal:** We recognize that families may choose to leave the program for many reasons and that not every situation is appropriate for every family. If you choose to withdraw your child from the program, you must provide two weeks written notice and make a payment of two weeks tuition at the time of notification.
- **Termination:** Unfortunately, there are times when a family must be terminated from our program. Some examples are delinquent accounts, inappropriate behavior, and/or violation of parent/provider contract. Shadow Oaks Daycare reserves the right to terminate child care services at will. There is no discount or credit given due to a family's termination.

This contract is due back by **8:00AM - Monday, July 30, 2018** completed and signed. Please make every effort to return this contract to Shadow Oaks Daycare before this date to ensure your child's spot in the SODC program. Please note this contract will be effective Monday, July 30th 2018. Shadow Oaks Daycare reserves the right to change the terms and conditions of this contract at any time, and you agree to abide by the most recent version of this contract.

Parent Signature: _____ Date: _____

Parent Signature: _____ Date: _____

Provider Signature: _____ Date: _____